

School Board Policy: Food Services (PO 8500).

Meal Charges:

The Board directs the administration to develop procedures for the management of meal charges and unpaid meal charges. The procedures allow for students to receive the daily nutrition they need, minimize the identification of students with insufficient funds to pay, maintain the integrity of the school food service account, and includes guidelines for the collection of delinquent meal charges. The procedures are provided to all parents and all District and school staff responsible for enforcement at the start of each school year.

- A. Maximum charge limit - \$20.00

- B. Charges permitted for school breakfast or lunch meals only – no extras.

- C. After ANY meal charge occurs, Food Service Personnel will indicate the student needs to replenish their accounts and will provide balance details. The Food Service Office will email/send home delinquent letters on a rotating weekly basis with balance and payment information. If delinquents are not paid and continue to exceed \$25.00, then the principal of that building will also make contact. The family will be made informed that we will accept payment plans, but until the delinquencies are paid, the student will not be eligible for additional snacks, and could result in further action such as alternate meal of Cheese Sandwich, fruit, vegetable, and milk in severe delinquencies that continue after several attempts to collect the debt.
 1. Procedure for adding funds through SDMS is explained

 2. If there's any indication that it is appropriate, a Free/Reduced lunch application is sent to the home

- D. All efforts to collect unpaid meal charges will not negatively impact students and will focus on the adult(s) responsible for providing funds for meal purchases.

- E. Annually, this procedure will be communicated to all families with students in the district and staff members responsible for the policy's enforcement:
 1. Post this policy on school or district websites;

 2. Include this policy in print versions of the student handbook;

 3. Share this policy with the family of a child the first time this policy is applied to that child;

 4. Include this policy in existing notification methods to inform households about applying for free or reduced-price meals, such as distributing household applications at the start of the school year.

Students With Special Dietary Needs:

At the beginning of each school year, or at the time of enrollment, parents are responsible for communicating any special dietary needs of their child, including food allergies, to the District. Students with dietary needs that qualify as disabilities under law will be provided reasonable

accommodation.

Substitutions to regular school meals provided by the District will be made for students who are unable to eat such meals due to a qualifying dietary need when that need is certified in writing by the students physician. Such meals will be provided in the most integrated setting appropriate to the special needs of the students.

The nature of the students qualifying dietary need, the reason such need prevents the student from eating regular school meals (including foods to be omitted from the studentsdiet), the specific diet prescription along with the needed substitution must be specifically stated in the physicians statement. The District, in compliance with the USDA Child Nutrition Division guidelines, will provide substitute meals to food-allergic students based upon the physicians signed statement.

The District shall develop and implement administrative regulations for the management of food-allergic students. Such regulations shall include, but not be limited to, school-wide training programs regarding food allergy education, staff development regarding food allergy identification and management, allergy emergency drills, strategies for the identification of students with life- threatening food allergies and management skills including avoidance measures, designation of typical symptoms and dosing instructions for medications.

Outside groups or school organizations selling food and drink on school premises after scheduled school hours will be encouraged to provide foods of positive nutritional content.

March 8th, 2018